

## Getting Started Guide

Accept customers' credit card payments in your business with an AltruPay merchant account connected to your website, retail point of sale, or CRM.

1

### Complete Application

An AltruPay team member will reach out to discuss your company's payment needs, and send an online merchant account application to complete.

2

### Send In Required Documents

Submit the documents about your business needed to begin bank underwriting.

3

### Underwriting and Approval

A typical underwriting timeline for a low risk business is 1-3 business days, high risk is 3-5 business days.

4

### Integration and Deployment

Once approved, your AltruPay Customer Success Manager will ship out your retail equipment or guide you through the website integration process.

5

### Start Processing!

You are now ready to start accepting customer credit, debit cards and ACH.

**Ready to Get Started?**

Contact Our Sales Team

888-959-4205 • [sales@altrupay.com](mailto:sales@altrupay.com)

